

CASTLE CAMPS PARISH COUNCIL

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MINUTES

FOR MEETING HELD ON THURSDAY 9TH MAY 2019 MEETING AT 8.00PM IN CASTLE CAMPS VILLAGE HALL

PRESENT: Sue Herbert (Chairman), Terry Chapman, Mike Peirson, John Biggs and Roy Harper,
In attendance: Melanie Laing (Parish Clerk), John Batchelor (District Councillor), Henry Batchelor (County Councillor) & 1 parishioner

The meeting started at 8.02pm

1. Apologies and reasons for absence Apologies received from Dan Hoddinott due to work commitments, Chris Basham due to personal commitments and Kevin Trenter has sent a resignation, Apologies were accepted. Councillors thanked Kevin Trenter for his involvement over the past year and Sue Herbert accepted his resignation

2. Re-elect Chairman and Vice Chairman. Sue Herbert has been elected as Chairperson, proposed by John Biggs, seconded by Terry Chapman. All voted in favour

Chris Basham has been elected as Vice Chairman proposed by Sue Herbert, seconded by Terry Chapman. All voted in favour.

3. Declaration of Acceptance of Office was completed by Sue Herbert. Chris Basham to complete at next meeting

4. Appoint Finance, Planning, Playground and Safety working parties

Finance	Planning	Safety	Recreation Ground
Sue Herbert	Sue Herbert	Chris Basham	Sue Herbert
Terry Chapman	Terry Chapman	Terry Chapman	Dan Hoddinott
Chris Basham	Daniel Hoddinott	Clive Germany	Mike Peirson
Mike Peirson	John Biggs	Mike Pierson	John Biggs
	Mike Pierson	Roy Harper	

All councillors voted in favour

5. Appoint leaders for projects

Speedwatch: Sue Herbert & Dan Hoddinott. Vehicle Activated Sign (MVAS): Mike Peirson & Roy Harper. GDPR: John Biggs. CCTV: Sue Herbert & Roy Harper. Car Park extension: John Biggs. Phone Box: Mike Peirson. Benches & Bollards: Clive Germany, Sport Relief Grant: John Biggs. All Councillors agreed

6. Approval of Minutes of meetings: Full Council Meeting 14th Mar 2019 proposed by Sue Herbert, seconded by John Biggs. All present at that meeting agreed. Planning Meeting 11th Apr 2019 were corrected by adding apologies from Terry Chapman, proposed by Sue Herbert, seconded Mike Pierson. All present at that meeting agreed. All Minutes were signed.

7. Declarations of interest. Clive Germany declared an interest in 13.4 replacement of post for village sign.

8. District and County Council items of interest.

John Batchelor – District Councillor

District Council Funding

There is now no grant funding from Central Government. All funds come from the precept and business taxes. The Council has had to go into business to generate its own money and has chosen to run a housing company where around 6,000 social houses are owned and contribute £2M/year in rent and leases. The Company has also bought an office block which is now being leased to generate income so at present the District Council is making money.

Henry Batchelor – County Councillor

Community Chest

This is open again but can only be applied for by Community Groups

Innovate & Cultivate

Grants are on offer to community groups who can bid between £2k-£19k to cultivate small local network projects and £50k for innovative projects for larger ideas to benefit the community. There is more information on the County Council website

Roads

The A1307 public consultation is about to re open. Public can attend on 4th Jun at Himmerton College to look at new site for Park & Ride

LHI

Sue Herbert sent feedback as requested as Highways wanted to engage with recipients. Process for new bids may change due to feedback received. The program will be open again end of Summer

9. Parishioners' Question Time. Questions asked about Community Chest being open to the Church and the answer was yes if it benefits the community. Councillors discussed that new posts have been erected for 40mph buffer zones but the old existing rusty ones still remain. The Dragon Patcher has also been seen in the parish repairing potholes

10. Discuss and vote on Planning applications

10.1 Parish Council

Reference	Address	Proposal
S/1326/19/FL	The Nook, Haverhill Rd	First floor rear extension
Decision	All Councillors present agreed to support application and added a comment that potential future parking issues may pose a concern	

10.2 District Council

Reference	Address	Proposal	Status
S/0727/19/TC	The Old Inn, Park Lane, Castle Camps.	Sycamore crown thinning - 30% The tree is threatening the structure of the property and wall between which it grows. It also significantly reduces light to the house. Silver birch - crown thinning. Light reduction of height to tree to prevent the top of the tree beginning to droop (recommendation of tree surgeon)	Still out for consultation
S/1120/19/TC	The Old Cottage, Park Lane	Remove beech tree and take lower branches off pine tree on drive entrance	Approved 15/04/19
S/0751/19/FL	1 Park Lane	New front porch	Refused 03/05/19
S/0413/19/FL	East View, Haverhill Road	Change paddock land to garden	Still out for consultation
S/0694/19	Bendysh House, Olmstead Green	Proposed erection of single storey outbuilding to land at the rear of house	Officer drafting recommendation
S/4646/18	2 storey side extension	2 Park Ln, Castle Camps	Refused 15/03/19
S/4630/18	Berghane Hall, Camps End	Discharge of Conditions 4 brick plinth, slate and weatherboard) and 9 (slate and salvaged brick) of planning consent S/2196/17/LB for replacement outbuilding for use as annexe, conversion of garage roof space for live-in staff and extension to existing garage to form entrance to staff accommodation. For information only	Still out for consultation
S/0534/19	29 Claydon Close	Single storey side extension	Approved 08/04/19

11. Report from Parish Tree Warden. Nothing to report

12. Matters Arising – For information only

12.1 New benches in parish, funded by Bartlow Rd developers, update. Highways agreed bench can be placed on road to church. PC needs this in writing SH

12.2 Moving Vehicle Activated Sign (MVAS) – Clerk to copy rota and diary to Roy Harper and Mike Peirson MP/RH

12.3 SpeedWatch – A current site is waiting for confirmation of approval on Park Lane. Andy Boylett says the equipment is old and is talking about updating it. Clerk will circulate upcoming training dates at Cambourne for any new volunteers to attend SH

12.4 Successful Local Highways Grant. – No news. Feedback has been sent to Highways about lack of communication SH

12.5 Defibrillator unit for Parish – discussion on United Reform Church being approached to provide a unit and if unsuccessful then PC will reapply for Lottery Grant SH

12.6 Mirror on corner of Village Hall drive – complete CG/JB

12.7 Community Highways Volunteer Scheme – Community Event 28th Apr report. As a storm was predicted only 2 volunteers helped. New date to be set by Mike and he will notify Camps Review by tomorrow to advertise a new event. All Councillors to help create a list of jobs to be carried out MP

13. Matters for the council to discuss / vote on

13.1 Telephone Box conversion to community space – The adjacent property is for sale. Discussion on moving box v's straightening it. Also, what if potential buyers complain. Meeting opened to public – Suggestion that PC talk to insurance company. Clerk to contact insurance company and Ron Goodwin MP

13.2 Annual Parish meeting –Booked for Tue 21st May. Mike Peirson to bring Community Volunteer info. Dan Hoddinott to be asked to bring Speedwatch equipment SH

13.3 Agree Fete Committee permission to use the Recreation Ground for Fete on 29th Jun 2019. All agreed and for use of electricity from Multisport area Clerk

13.4 Quote for £215 from Clive Germany was discussed for replacement of post on Village Sign. Sue Herbert proposed work be carried out, seconded by Roy Harper. All agreed SH

13.5 War Memorial maintenance. Clerk to find out if/how it can be handed over to Historic England or another body.

14. Recreation Ground

14.1 Sport England Grant Committee –date set for 13th June after planning to begin discussion on equipment JB

14.2 Update on cracked toddler swing support leg. Diameter needs confirming. Clerk to contact Caledonia Play then quote can be sent to them to pay for repair. CG

14.3 Update on making safe damaged toddler slide and opening up tower. Slide has been repaired by covering edges with strong adhesive tape and tower opened. Bolts have been tightened. MP

14.4 Yearly Safety inspection. All agreed Clerk should contact David Bracey for price and availability. Clerk to circulate information on email for a decision Clerk

15. Finance

The Clerk

15.1 Receipts

Date	Payer	Item	Amount
24/04	SCDC	Precept 1 st payment	£9750.00

15.2 Payments since last meeting

Date	Payee	Item	Amount
22/03	ICO	Data Protection Registration	£35.00
31/03	Unity Bank	Service Charge	£18.00
06/05	Melanie Laing	Clerk wages Mar/Apr	£487.25
06/05	Mr Mills	Footpath expenses	£37.20

15.3 Payments to be agreed

Payee	Item	Amount
Essex Cares Ltd	Camps Review Feb/Mar	£155.00
Essex Cares Ltd	Camps Review Apr/May	£135.00
Age UK	Small Village Warden Scheme - £400 plus voluntary donation of £200	£600.00
Shineys	Bus shelter cleaning	£16.00
CAPALC	Annual membership	£271.08
Zurich	Parish Council insurance	£581.28

Payment above were proposed by Sue Herbert, seconded by John Biggs. All agreed to make payment

15.4 Account balances as of 30/04/2019

Maintenance	£671
Online account	£18,558
Sinking Fund & Grants	£11,208
Saver account #2	£191 (S106)

16. Clerks Items

16.1 Annual Return – Clerk to circulate date to agree the internal controls and account statements for the completion of 2018/19 Annual Return and confirm the accounting statement by signing

16.2 Insurance renewal due 1/06/19.– 2nd year of the agreed 3 yr commitment

13. Matters for next Agenda

VE Day celebrations 8-10th May 2020 to be included on next agenda
Speedwatch sign costings

John Biggs complimented everyone involved in creating the Camps Review and said a good job had been carried out.
All Councillors agreed

14. Date of Next Meeting: Next Council meeting moved to 18th July not 11th. Date to be put in Review Planning – 13 Jun / Council – 18 Jul / Annual Parish – 21 May

Full Council in 2019: 18 Jul, 12 Sept, 14 Nov, 9 Jan, 12 Mar

Planning Committee in 2018/19: 13 Jun, 8 Aug, 10 Oct, 12 Dec, 13 Feb, 9 Apr

Meeting finished at 9.29pm. Melanie Laing